

APPENDIX 3

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2025 - 31 MAY 2025

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

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Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Phil Porter
Chief Executive

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FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Sandway Phase 1 Business Plan	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Suzanne Blundell Suzanne.Blundell@sefton.gov.uk
Strand Business Plan	Stephen Watson stephen.watson@sefton.gov.uk
Southport Pier	Stephen Watson stephen.watson@sefton.gov.uk
Biodiversity Net Gain, Responsible Body Application	Rachael Rhodes rachael.rhodes@eas.sefton.gov.uk Tel: 0151 934 4963
Furniture Provision in Council Housing	Alistair Malpas alistair.malpas@sefton.gov.uk
Fleet Renewal Programme	Marie Gosling marie.gosling@sefton.gov.uk
Zero Tolerance Policy	Emma Stewart emma.stewart@sefton.gov.uk
Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk
Acceptance of Warm Homes : Local Grant Funds	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552
City Region Sustainable Transport Settlement (2027-32) - Update	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766
Procurement Strategy for the Transport Technical Services Supply Framework	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766
Southport Eastern Access and Maritime Corridor Schemes - Compulsory Purchase Order	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766
Approval of LCR Local Nature Recovery Strategy	Andrea O'Connor andrea.oconnor@sefton.gov.uk

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Details of Decision to be taken	Sandway Phase 1 Business Plan Approval of the Phase 1A Business Plan outlining future housing development by Sandway Homes.			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2025 Decision due date for Cabinet changed from 09/01/2025 to 06/02/2025. Reason: work is ongoing on the business plan			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director – Regeneration, Economy and Assets			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Approval of Sandway Homes Phase 1A Business Plan			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Suzanne Blundell Suzanne.Blundell@sefton.gov.uk			

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Details of Decision to be taken	Strand Business Plan Strategy and updated Business Plan for the Strand shopping centre, including in the context of the ongoing repurposing programme			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2025 Decision due date for Cabinet changed from 09/01/2025 to 06/02/2025. Reason: work is ongoing on the business plan			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director – Regeneration, Economy and Assets			
Persons/Organisations to be Consulted	Breadth of external engagement, and internal engagement, ongoing			
Method(s) of Consultation	Consultation ongoing relating to the Strand, Salt and Tar, Area Action Plan			
List of Background Documents to be Considered by Decision-maker	Strand Business Plan			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

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Details of Decision to be taken	Southport Pier Update relating to Southport Pier, following progression of pre-construction work (and in advance of any award of the required capital funding, at the time of adding to the forward plan)			
Decision Maker	Cabinet Council			
Decision Expected	6 Feb 2025 24 Apr 2025 Decision due date for Cabinet changed from 09/01/2025 to 06/02/2025. Reason: work is ongoing on the business plan / case			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Cambridge			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place Executive Director - Place			
Persons/Organisations to be Consulted	potential external funding bodies; other key stakeholder groups such as Southport Pier Trust			
Method(s) of Consultation	external communications activity			
List of Background Documents to be Considered by Decision-maker	Southport Pier			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

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Details of Decision to be taken	Biodiversity Net Gain, Responsible Body Application To seek approval for MEAS to apply to Defra to become a Responsible Body, which will allow the Liverpool City Region local authorities to establish Biodiversity Net Gain habitat banks.			
Decision Maker	Cabinet Council			
Decision Expected	6 Feb 2025 24 Apr 2025 Decision due date for Cabinet changed from 09/01/2025 to 06/02/2025. Reason: Work is ongoing on the application			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Economic Growth and Housing Assistant Director - Economic Growth and Housing			
Persons/Organisations to be Consulted	Merseyside Local Authorities; Liverpool City Region			
Method(s) of Consultation	Meetings and briefings			
List of Background Documents to be Considered by Decision-maker	Biodiversity Net Gain, Responsible body application			
Contact Officer(s) details	Rachael Rhodes rachael.rhodes@eas.sefton.gov.uk Tel: 0151 934 4963			

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Details of Decision to be taken	Furniture Provision in Council Housing Seek approval for the proposal to introduce a furnished tenancy scheme (including floor and window coverings) .			
Decision Maker	Cabinet Council			
Decision Expected	6 Feb 2025 27 Feb 2025			
Key Decision Criteria	Financial	Not a Key Decision – Submitted to Cabinet as a matter of local choice	Community Impact	Not a Key Decision – Submitted to Cabinet as a matter of local choice
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Economic Growth and Housing Assistant Director - Economic Growth and Housing			
Persons/Organisations to be Consulted	Cabinet Member Housing and Highways and Council Housing Steering Group			
Method(s) of Consultation	Meetings and briefings			
List of Background Documents to be Considered by Decision-maker	Furniture Provision in Council Housing			
Contact Officer(s) details	Alistair Malpas alistair.malpas@sefton.gov.uk			

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Details of Decision to be taken	Fleet Renewal Programme Approve fleet renewal via capital borrowing.			
Decision Maker	Cabinet Council			
Decision Expected	6 Feb 2025 24 Apr 2025			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Operational In-House Services Assistant Director - Operational In-House Services			
Persons/Organisations to be Consulted	Service Leads and Assistant Directors.			
Method(s) of Consultation	Meetings.			
List of Background Documents to be Considered by Decision-maker	Fleet Renewal Programme			
Contact Officer(s) details	Marie Gosling marie.gosling@sefton.gov.uk			

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Details of Decision to be taken	Zero Tolerance Policy Summary of policy			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2025			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director – Operations and Partnerships			
Persons/Organisations to be Consulted	Staff Network Groups and Corporate Equalities Group			
Method(s) of Consultation	Briefings, meetings and emails			
List of Background Documents to be Considered by Decision-maker	Zero Tolerance Policy			
Contact Officer(s) details	Emma Stewart emma.stewart@sefton.gov.uk			

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Details of Decision to be taken	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton To seek approval to the provisionally agreed Heads of Terms for the disposal of the Council's freehold interest in part of the former Bootle High School site, Brown's Lane, Netherton			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2025 Decision due date for Cabinet changed from 09/01/2025 to 06/02/2025. Reason: ongoing negotiations are taking place			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt – Paragraph 3			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director – Regeneration, Economy and Assets			
Persons/Organisations to be Consulted	Cabinet Member and Senior Officers			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

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Details of Decision to be taken	Acceptance of Warm Homes : Local Grant Funds Central Government award for the retrofit of privately owned domestic properties (improving poorly insulated homes for those on the lowest incomes)			
Decision Maker	Cabinet			
Decision Expected	6 Mar 2025			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director – Regeneration, Economy and Assets			
Persons/Organisations to be Consulted	LCR Combined Authority, procurement team, legal team, finance team.			
Method(s) of Consultation	Officers are liaising closely with the LCR Combined authority who will be the accountable body for the funding award. Officers have also consulted internal teams via email and teams.			
List of Background Documents to be Considered by Decision-maker	Acceptance of Warm Homes : Local Grant funds			
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552			

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Details of Decision to be taken	City Region Sustainable Transport Settlement (2027-32) - Update This report aims to confirm to update Cabinet on the transport schemes to the Liverpool City Region Combined Authority for potential funding support from the City Region Sustainable Transport Settlement (2027-32) and the assessment process.			
Decision Maker	Cabinet			
Decision Expected	6 Mar 2025 Decision due date for Cabinet changed from 05/12/2024 to 06/03/2025. Reason: the likely Sefton allocation from the Combined Authority has yet to be determined			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Highways and Public Protection			
Persons/Organisations to be Consulted	Cabinet Members Housing and Highways and Regeneration, Economy and Skills.			
Method(s) of Consultation	Briefings and emails			
List of Background Documents to be Considered by Decision-maker	City Region Sustainable Transport Settlement (2027-32) - Update			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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Details of Decision to be taken	<p>Procurement Strategy for the Transport Technical Services Supply Framework</p> <p>This report seeks Cabinet approval for the Procurement Strategy for the appointment of a new provider (and reserve) of Transport Technical Services from January 2026 onwards.</p>			
Decision Maker	Cabinet			
Decision Expected	6 Mar 2025			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Highways and Public Protection			
Persons/Organisations to be Consulted	Cabinet Member - Housing and Highways Procurement and Legal teams			
Method(s) of Consultation	Consultation through briefings			
List of Background Documents to be Considered by Decision-maker	Procurement Strategy for the Transport Technical Services Supply Framework			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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Details of Decision to be taken	Southport Eastern Access and Maritime Corridor Schemes - Compulsory Purchase Order This report seeks Members approval of the Statement of Reasons, Schedules and Plans that form the proposed Compulsory Purchase Orders for both schemes.			
Decision Maker	Cabinet			
Decision Expected	6 Mar 2025			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes; Kew; Molyneux; Netherton and Orrell; Norwood; St. Oswald			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Highways and Public Protection			
Persons/Organisations to be Consulted	Consultation has been held with Brabner's, the appointed Legal consultant, a barrister, the Chief Legal and Democratic Officer. External consultation has been held with all landowners and interests for the land proposed for inclusion in the CPO.			
Method(s) of Consultation	The schemes have been subject to public consultation and engagement.			
List of Background Documents to be Considered by Decision-maker	Southport Eastern Access and Maritime Corridor Schemes - Compulsory Purchase Order			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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Details of Decision to be taken	Approval of LCR Local Nature Recovery Strategy The purpose of the report is to seek approval of the final Liverpool City Region (LCR) Local Nature Recovery Strategy for submission to the LCR Combined Authority.			
Decision Maker	Cabinet			
Decision Expected	22 May 2025			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Economic Growth and Housing			
Persons/Organisations to be Consulted	The community and a range of local stakeholders			
Method(s) of Consultation	Consultation process to be undertaken by LCRCA			
List of Background Documents to be Considered by Decision-maker	Approval of LCR Local Nature Recovery Strategy			
Contact Officer(s) details	Andrea O'Connor andrea.oconnor@sefton.gov.uk			